



The California Department of Fish & Game

Invites you to take the

Departmental Promotional Examination

for SENIOR WILDLIFE VETERINARIAN SPECIALIST

FINAL FILING DATE— JULY 20, 2007

(Application must be postmarked by this date)



Department of Fish and Game employees are committed to managing and protecting California's diverse wildlife and the habitats upon which they depend. Join us and begin a meaningful new career.

POSITION INFORMATION

Duties: Under general guidance, incumbents plan, organize and lead a complex statewide wildlife veterinary program such as the Wildlife Investigations Laboratory; conduct field investigations of wildlife rescue and rehabilitation facilities; conduct and/or oversee research by contractors into the cause of health problems of wildlife; study unusual or exotic diseases, and prepare scientific articles for publication. Employees will represent the Department in contacts with other government agencies and with the public.

Salary Range: \$5775 - \$6972

HOW TO APPLY FOR THIS EXAMINATION

Where to Mail: The State Examination Application (Form 678) must be POSTMARKED by the U.S. Postal Service no later than the final filing date. Applications POSTMARKED, PERSONALLY DELIVERED, OR RECEIVED VIA INTER-OFFICE MAIL, after the final filing date will not be accepted. Applications may be filed in person or by mail at:

Department of Fish and Game
Attention: Exam Unit
1416 Ninth Street, Room 1217B
Sacramento, CA 95814

Cross Filing Instructions If you meet the entrance requirements for this class and for the Senior Wildlife Veterinarian Supervisor, you may file for these exams on a single application. However, you must type or write in the complete title for each examination that you wish to take on the State application (Form 678).

How to Get an Application: Obtain a State Application (Form 678) at Employment Development Department (EDD) offices, at Department of Fish and Game offices, or you can download one from the web at http://www.spb.ca.gov/employment/employment_forms_brochures.htm.

Accommodations for Persons with Disabilities: If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Examination Application". The Exam Unit will contact you to make specific arrangements.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

Minimum Qualifications for Admittance:

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as Either "I", "II, or "III", etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

Possession of a valid license issued by the Board of Examiners in Veterinary Medicine for the State of California to practice as a Doctor of Veterinary Medicine. (Applicants who do not possess a valid California license but who are eligible to take the next scheduled Reciprocity Exam as determined by the Board of Examiners in Veterinary Medicine for the State of California may be appointed, but must secure the required license within 12 months of the date of appointment.) **and**

Education: Graduation with a Doctor's Degree in Veterinary Medicine from an institution of recognized standing.

EITHER I: One year of experience in California state service performing professional veterinarian duties in a class at least equivalent in responsibility to Associate Wildlife Veterinarian.

OR II: Two years of experience in California state service performing professional veterinary duties equivalent in responsibility to a Wildlife Veterinarian, Range B.

OR III - EXPERIENCE: Four years of experience in veterinary medicine involving animal disease and/or environmental toxicology identification, prevention, control and eradication, three years of which shall have been in field work in wildlife veterinary medicine. Experience in the California state service applied toward this requirement must include one year performing the duties of a class with a level of responsibility not less than Associate Wildlife Veterinarian or two years performing the duties of a class with a level of responsibility not less than Wildlife Veterinarian, Range B.

Additional Desirable Qualifications

Possession of a valid California driver license. A Master's Degree in Wildlife Management, a post D.V.M. master's degree or Board Certification in a specialty area of veterinary medicine or a Ph.D. in a related field.

Special Personal Characteristics

Willingness to travel and to work unusual hours.

Make Sure you Also Meet These Conditions:

All applicants must meet the education and/or experience requirements for this examination and have a civil service appointment with the Department of Fish and Game as of July 20, 2007, to take this examination.

Applications/resumes require employment history information including "to" and "from" dates (month/day/year), time base, and if applicable civil service class titles. Applications/resumes received without this information MAY BE REJECTED because of incomplete information.

EXAMINATION INFORMATION

Type of Examination:

This examination consists of a **promotional readiness interview weighted 100.00%**. To obtain a position on the eligible list, you must attain a minimum rating of 70.00%. **COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.** Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

If conditions warrant, this examination may utilize an evaluation of each candidate's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care in accurately and completely filling out their application. List all experience relevant to the "Requirements for Admittance to the Examination" carefully to see what kind of information will be useful to the staff doing the evaluation.

Interview Dates: It is anticipated that the interviews will be held during September/October 2007.

Examination Locations: Written tests and oral interviews are ordinarily scheduled in Sacramento, Los Alamitos, Napa, Redding, and Fresno. However, interview locations may be limited or extended as the number of candidates and conditions warrant.

Scope of Examination: **(STUDY THIS to prepare for examination.)**

- A. Knowledge of:
1. Principles and techniques of veterinary medicine as applied to wildlife.
 2. Equipment and technical methods used in the field of diagnosing, testing, treating, and controlling the diseases and parasites of animals.
 3. Diagnostic characteristics, modes of transmission, pathology, toxicology, distribution and frequency of occurrence of wild and domestic animal and poultry disease, parasites and environmental health problems.
 4. Literature of veterinary medicine.
 5. Wildlife disease prevention, control and eradication procedures.
 6. Methods of inspecting, testing and treating wildlife for disease, parasites and environmental toxicants.
 7. State and Federal laws and regulations relating to wildlife diseases.
 8. Methods of conducting necropsies and collecting and preparing specimens for laboratory and/or toxicologic examinations.
 9. Long – range wildlife population health planning techniques.
 10. Budget preparation and monitoring.
 11. Governmental and private organizations involved in wildlife health and management.
 12. Departmental policies relating to resource conservation and wildlife health.
 13. Environmental and project review procedures and related laws.
- B. Ability to:
1. Identify the disease and parasites of wildlife.
 2. Conduct examinations and necropsies for the diagnosis of wildlife diseases and other causes of death.
 3. Prepare clear and comprehensive reports.
 4. Analyze situations accurately and take effective action.
 5. Effectively plan and implement control and eradication procedures in outbreak of infectious and contagious diseases of wildlife livestock and poultry.
 6. Establish and maintain cooperative relations with Federal, State, and county officials.
 7. Plan and direct the work of others.
 8. Prepare technical reports and publish results in scientific journals.
 9. Plan and organize biomedical research activities.
 10. Implement departmental policies and programs related to wildlife health management and restoration.
 11. Prepare technical reports, scientific publications and public presentations.
 12. Coordinate with other Fish and Game divisions on laws and regulations.
 13. Prepare and monitor budgets.
 14. Negotiate wildlife health management programs with private and public entities.
 15. Communicate effectively and serve as a departmental expert.
 16. Establish and maintain cooperative relations with universities and other research institutions.
 17. Analyze complex biomedical issues and take effective action.

Veterans Preference: Veteran's preference credit is not granted in promotional examinations.

Length of List Eligibility: A departmental promotional eligible list will be established for the Department of Fish and Game. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

QUESTIONS?

If you have any questions concerning the Senior Wildlife Veterinarian Specialist examination or the testing process, please contact Elaine Johnson, Personnel Analyst with the Department of Fish and Game, Human Resources Branch at (916) 651-8318. You may also visit our website at www.dfg.ca.gov.

ADDITIONAL GENERAL INFORMATION

IMPORTANT — What to do if you haven't received any notifications:

For Written Examinations: If you haven't received your examination notice three days prior to the written test date, it is your responsibility to contact the Department of Fish and Game, Human Resources Branch at (916) 653-8120.

For Examinations Without a Written Feature: If you haven't received your examination or progress notice four weeks after the final filing date, it is your responsibility to contact the Department of Fish and Game, Human Resources Branch at (916) 653-8120.

Remember, Examinations are Competitive

If you possess the entrance requirements stated on this bulletin, you may take this competitive examination; however, you aren't assured a place on the eligibility list. Your performance in the examination is compared to an established rating criteria. All candidates who pass are ranked according to their scores.

How Qualifications are Rated:

General Qualifications for all Examinations: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Additional List Information:

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multi departmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment. Under certain circumstances other employees may be allowed to compete under provisions of Rules 234, 235, and 235.2. State Personnel Board Rules 233, 234, 235, 235.2 and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at departmental personnel offices.

Miscellaneous Information:

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

The Department of Fish and Game reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

California Relay (Telephone) Service for the Deaf or Hearing-Impaired

From TDD phones: 1-800-735-2929

From voice phones: 1-800-735-2922



THE DEPARTMENT OF FISH AND GAME OFFERS EQUAL OPPORTUNITY TO ALL REGARDLESS OF SEX, MARITAL STATUS, RACE, COLOR, RELIGION, POLITICAL AFFILIATION, NATIONAL ORIGIN, ANCESTRY, AGE, SEXUAL ORIENTATION, DISABILITY, OR MEDICAL CONDITION.

IT IS THE OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS. APPLICANTS FOR STATE SERVICE ARE EXPECTED TO BE DRUG-FREE.